

## HD0012 Sending Logs & Policy & eDocs Listings to MASTERCOM

- 1) Click **Start**, “**All Programs**”, “**BrokerEDIPC E-Mail-EDI Engine .NET**”, “**1 - CSIONet Msg Status & Logs**”
- 2) Pick the date for the files to send to MASTERCOM.
- 3) Click the blue buttons:
  - <**Received Messages Log**> and save the **2013Log###.rec file**
  - <**System Run Log**> and save the **2013Log###.run file**
  - <**Polices Rec'd**> and save the **PolicyListing.txt file**
  - Click the **XML** checkbox and click <**eDocs Rec'd**> (“**Polices Rec'd**” button changes to “**eDocs Rec'd**”) and save the **eDocsListing.txt file**.
- 4) Send the four files to [support@mastercom.com](mailto:support@mastercom.com).

